

**TUESDAY, MARCH 30, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 30, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from March 23, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 31, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$140,062.16** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Appropriation of Expense Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

**\$7,500.00 – 904.2062.5430 – LEAF Fund (Law Enforcement Assistance Fund) Training – Sheriff**

**\$10,000.00 – 101.1105.5703 – Contingencies – General Fund – Sheriff**

**\$19,704.04 – 101.1105.5703 – Contingencies - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$10,000.00 – 101.11055703 – Contingencies – General Fund – Sheriff  
TO  
101.2083.5430 – Training – Sheriff**

**\$19,704.04 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1108.5961 – Township, Village, City Fee Returns - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfer:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the FUND TRANSFER:

**\$28,855.87 – 101.1105.5721 – Transfer Out- HB295 – Auditor  
TO  
301.0000.4901 – Transfer In- HB295 - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Blanket Purchase Order:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the BLANKET PURCHASE ORDER:

**\$1,257.00 – 101.1206.5901 – Other- Miscellaneous Expenses – 4<sup>th</sup> District Court of Appeals**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Tom Swisher:**

The following is a summary of the report provided by Tom Swisher, Deputy EMA Director.

- Mr. Swisher reported that there were issues with the COVID vaccine syringes. EMA is working with OEMA to obtain replacement retractable needle syringes for the Pickaway County Health District. Ohio Department of Health has replacement program. PCHD to ensure they are on the list. If there are problems with ODH, PCHD will request a mission from OEMA to obtain syringes if possible.

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- Monthly radio training at the Emergency Operation Center. They are offering free radio training to all users if they need it. Training will be the last Wednesday of each month 9:30 a.m. to 11:00 a. starting April 28<sup>th</sup>. Re-evaluation will take place based on attendance after September 22<sup>nd</sup>.
- Mr. Swisher reported that he is working with B&C Communications to potentially update county tornado sirens to two-way communication. Currently sirens are enables to report to the EOC. The update will reduce reliance on citizens reporting nonfunctioning sirens.
- Re-establishment of Pickaway Communications Advisory Committee. Some form of governance/ user group preferred when applying for grants. The old 800 MHz advisory board was top-heavy with public safety, not completely inclusive. Proposed initial membership: EMA director and deputy director, County Commissioner, Fire/EMA representative, Law Enforcement representative, Service Department representative, school's representative, Municipal government representative (recommendation from Commissioners) and Township representative (recommended from Commissioners).

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development Director:

- Mr. McGinnis discussed a conversation with the engineers planning a potential multi-family unit housing development off of Progress Parkway behind Walmart. The conversation had much to do with re-zoning request/ plat approval processes and the time frames associated with those approvals.
- Mr. McGinnis received final plat for Double Creeks off Stoutsville Pike and Caudill Estates off Pickaway-Saltcreek Road. Both are to be considered at the April Planning Commission meeting.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed this week. Three new unemployment claims filed for the week, two being fraudulent and one for a former PCSO employee.
- Mr. Rogols reported the 2001 Case 650 H Bulldozer on Govedeals.com on behalf of the Engineer's Office/ Highway Garage sold last Friday for \$30,000.00. Payment has been received and awaiting pickup. Total sold to date on Govdeals.com is at \$327,151.82.
- The Dog Shelter has various projects in progress. The Highway Garage is helping work on the yard kennel area with new gravel, leveling, and re-positioning the kennels. PPG donated paint and a volunteer crew re-painted the kennel areas. March 15<sup>th</sup> Chief Warden attended an introductory meeting with Partners 4 Paws.
- Surveillance Cameras: Mr. Rogols met with IPS all day last Friday, punch list continues.
- Mr. Rogols received estimate from Pine Valley for the Fairgrounds gutter damage to the Grandstand, barn A and barn 7. Estimate includes additional barns. Insurance payment \$377.57 (based on adjuster), resubmitted Pine Valley's estimate.
- Mr. Rogols provided a schedule of events to be held at the Fairgrounds.
- The Building Inspector position has been posted to the website and we have received two applications. The part-time Custodial and full-time Custodial position still has no applicants.

**In the Matter of**  
**Dog Shelter Kennel Floor Refinishing:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote to Garage Experts of Columbus in the amount of \$11,475.00 for the repairs and resurfacing of the dog kennel arer flooring at the Pickaway County Dog Shelter. \$4,000.00 will be from the Dog Shelter 2021 budget, \$3,750.00 from the Board of Commissioners and \$3,750.00 from PAWS.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, MARCH 30, 2021**  
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**In the Matter of**  
**Dog Shelter Door Replacement:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote to The Door Company in the amount of \$6,000.00 for door replacement at the Pickaway County Dog Shelter. Invoice to be paid from the Dog Shelter 2021 budget.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Out of County Travel Approved**  
**For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of April 2021, at the total probable cost \$1,822.94. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Board of Elections**  
**Special Election Cost Estimate:**

The Pickaway County Board of Elections served the Pickaway County Board of Commissioners on March 25, 2021 Estimated Cost of Preparing and Conducting a Special Election in Pickaway County. The total estimated cost of the election is \$45,375.00 and the Special Elections is dated for August 3, 2021.

**In the Matter of**  
**Executive Session:**

At 10:06 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scribner and David Glass, Pickaway Progress Partners, Caleb Bell, Bricker and Eckler, Tim Colburn, Berger Ohio Health, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:52 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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No action taken.

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler inquired the Commissioners thoughts on moving the IT Department into the Auditor's old office at the Courthouse. It would allow space for equipment and training if needed. The Commissioners approved the move and Ms. Dengler will inform Robert Adkins.
- Ms. Dengler advised that QC Signs agreed to make the fairgrounds donor sign again this year and will install June 1<sup>st</sup>.
- Ms. Dengler addressed the Board of Election equipment fund and they had spoke with Commissioner Scherer.
- The Ag Hall of Fame email sent by Ms. Dengler, she has heard back from Mike E., Roxanne, Christy and Betsy. Will move forward with Ag Hall of Fame Dinner for January 2022.
- The Sheriff's Office drain trap issue is part of the sewer project, but now there is a rust hole in the trap that is leaking out into the pit. Ms. Dengler will gather quotes for repairs.

**In the Matter of  
Sheriff's Office Quote for Switch Replacement  
With Presidio Networked Solutions Group, LLC:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize April Dengler, County Administrator to execute the quote to Presidio Networked Solutions Group, LLC for the replacement of Cisco C9300 Core Switch for the Sheriff's Office. The total quote is \$13,400.93.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Integrated Protection Services Quote for  
Door Access Control for Server Cabinets:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote with IPS for Server Cabinets and the Door Access Control to Server Cabinets located at the Building Department, Commissioners Office, Prosecutors Office, Board of Elections, Courthouse Lobby and Fairgrounds Heritage Hall. The quote is a combined total of \$52,468.89.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Integrated Protection Services Quote for  
Wireless Hold-up Device for the Treasurer's Office:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to approve the quote with IPS for the purchase and programming of three additional two button wireless hold-up devise for the Treasurer's Office. The cost for three devices is a total of \$465.44.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving the Expedited Annexation Petition for the**  
**Annexation of 5.30 Acres +/- in Scioto Township into the Village of Commercial Point –**  
**Scioto Township Board of Trustees, Petitioner:**

During business conducted while in session, the commissioners held a meeting and reviewed the Expedited Annexation petition filed in their office on February 18, 2021, for the annexation of 5.30 +/- acres of Scioto Township into the Village of Commercial Point. Craig Moncrief, Plank Law Firm, is the agent for the petitioners, Scioto Township Board of Trustees, 6752 State Route 762, P.O. Box 40, Commercial Point, Ohio 43116; Mr. Moncrief stated the main reason for the annexation was to connect to water and sewer. Commissioner Wippel advised Mr. Moncrief that they want to make sure that the township is aware that they will have a road agreement and will have to take care of the road and Mr. Moncrief stated that the Scioto Township Board of Trustees are aware.

With no annexation agreement or cooperative economic development agreement filed with the Expedited Annexation petition, the territory to be annexed may not, at any time, be withdrawn or excluded from the township pursuant to ORC 503.07. The annexed land thus remains subject to the township's real property taxes.

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No: PC-033021-20**

**WHEREAS**, an Expedited Annexation petition that met all of the engineering and legal requirements was properly filed in the Pickaway County Board of Commissioners' office on or about February 18, 2021, for the annexation of 5.30 +/- acres of Scioto Township to be annexed into the Village of Commercial Point; and,

**WHEREAS**, the person who signed the petition, John Maynard, Scioto Township Board of Trustees, as Trustee, 6752 State Route 762, P.O. Box 56, Commercial Pont, Ohio 43116, trustee of the property to be annexed; and,

**WHEREAS**, the petition contains the signatures of all of the property owners in the territory to be annexed; and,

**WHEREAS**, the territory to be annexed does not exceed 500 acres; and,

**WHEREAS**, the territory to be annexed share a common boundary with the municipality for a continuous length of at least 5% of the perimeter of the territory to be annexed; and,

**WHEREAS**, the annexation will not create an unincorporated area of the township that is completely surrounded by the territory to be annexed; and,

**WHEREAS**, no street or highway will be divided by the boundary between the municipality and township so as to create a road maintenance problem; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby approves the Expedited Annexation of 5.30 +/- acres of Scioto Township into the Village of Commercial Point, Pickaway County, Ohio, filed by Craig Moncrief, Plank Law Firm, the agent for the petitioners, Scioto Township Board of Trustees.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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*~Certification~*

I, Angela Karr, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is a true and accurate record of the proceedings of the board and may be found in Journal #66, pages dated March 30, 2021.

Angela Karr

**In the Matter of**  
**Bid Opening Conducted for**  
**Memorial Hall Window Project:**

A bid opening was conducted for the Memorial Hall Window Project with Jason Funderburg, WDC Group, in attendance. A sign-in sheet of interested bidders that were also in attendance is on file at the Pickaway County Commissioners' Office and WDC Group.

Bids for the various unit pricing, too numerous to list, received from the following companies were opened and read aloud:

**Buckeye Construction & Reconstruction, Ltd.**  
405 Watertown Road  
Waterford, OH 45786

**Foremost Management Inc.**  
702 E. Main Street  
Jackson, OH 45640

The bids were turned over to Mr. Funderburg from WDC Group for review and contact award recommendation.

**In the Matter of**  
**Bid Opening Conducted for**  
**Commissioners' Office Porch Project:**

A bid opening was conducted for the Commissioners' Office Porch Project with Jason Funderburg, WDC Group, in attendance. A sign-in sheet of interested bidders that were also in attendance is on file at the Pickaway County Commissioners' Office and WDC Group.

Bids for the various unit pricing, too numerous to list, received from the following companies were opened and read aloud:

**Foremost Management Inc.**  
702 E. Main Street  
Jackson, OH 45640

The bids were turned over to Mr. Funderburg from WDC Group for review and contact award recommendation.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending March 27, 2021.

A total of \$360 was reported being collected as follows: \$60 in boarding fees; \$45 in dog license; \$25 in micro chip fees; \$180 in private donations; \$50 in redemptions and \$315 in P4PExpense Reimbursement.

Four (4) stray dogs were processed in; zero (0) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk